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10 January 2019

**Name of Cabinet Member:**

N/A- Ethics Committee

**Director Approving Submission of the report:**

Director of Finance and Corporate Services

**Ward(s) affected:**

**Not applicable**

**Title:**

Work programme for the Ethics Committee 2018/19

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**Is this a key decision?**

No

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**Executive Summary:**

This report updates progress on the approved work programme for the 2018/19 municipal year and asks the Committee if it wishes to make any changes or add to the programme for the rest of the year.

**Recommendations:**

The Ethics Committee is recommended to review the work programme attached as Appendix 1 and make any changes or amendments the Committee considers appropriate.

**List of Appendices included:**

Work programme

**Other useful background papers:**

None

**Has it been or will it be considered by Scrutiny?**

No

**Has it been or will it be considered by any other Council Committee, Advisory Panel or other body?**

No

**Will this report go to Council?**

No

## **Report title: Work Programme for Ethics Committee 2018/19**

### **1. Context (or background)**

- 1.1 The Committee's Terms of Reference are set out in the Council's Constitution and include the consideration of matters which are relevant to the ethical governance of the Council, its members or employees. This report attaches the approved programme of work for the Committee for the rest of the municipal year. It is designed to assist the Committee to meet its objectives set out in the Terms of Reference, and to ensure that the Council complies with its obligations under section 27 of the Localism Act 2011 to promote and maintain high standards of conduct amongst elected and co-opted members.
- 1.2 The Committee's approved work programme takes account of the need to promote standards and addresses this in a number of ways. The work programme is intended to be flexible in terms of suggestions from members of the Ethics Committee as to additional or substitute areas which they would want to consider and receive reports on. However, certain items have been included which will help the Committee focus on its key aim to promote high standards of conduct for all members and employees of the Council.

### **2. Options considered and recommended proposal**

- 2.1 There continues to be a standing item for each meeting, by way of a Monitoring Officer / Code of Conduct update, which incorporates a review of complaints to date and an update on any national issues on the subject of elected member conduct which may be of interest. This is flexible and can cover additional areas which the Committee is particularly concerned about, as and when they arise.
- 2.2 Following its meeting on 6 November 2018, the overview of current guidance for members on the acceptance and declaration of gifts and hospitality has been carried over to this meeting.
- 2.3 The work programme for this meeting includes an update on the progress of the CSPL's review of local government ethical standards as the CSPL has indicated that it intends to publish its report by the end of December 2018. However, if this is not available in time for publication of the agenda for this meeting, it will be held over until the March meeting.
- 2.4 The report on the Planning Code of Practice has been postponed to the March 2019 meeting with the Chair's agreement.

### **Recommendation**

The Committee is asked to review the work programme attached as Appendix 1 and make any changes or amendments the Committee considers appropriate.

### **3. Results of consultation undertaken**

None

### **4. Timetable for implementing this decision**

- 4.1 Not applicable

## **5. Comments from Director of Finance and Corporate Services**

### **5.1 Financial implications**

There are no specific financial implications arising from the recommendations within this report.

### **5.2 Legal implications**

There are no specific legal implications arising from this report, as there is no statutory obligation on the Committee to adopt a work programme. However, the Council must comply with its obligations under section 27 of the Localism Act 2011 and the continuation of a clear programme of work would assist in compliance for the Council as a whole, in its duty to promote high standards of ethical conduct.

## **6. Other implications**

None

### **6.1 How will this contribute to achievement of the Council's key objectives / corporate priorities (corporate plan/scorecard) / organisational blueprint / Local Area Agreement (or Coventry Sustainable Community Strategy)?**

Not applicable.

### **6.2 How is risk being managed?**

There is no direct risk to the organisation as a result of the contents of this report.

### **6.3 What is the impact on the organisation?**

If implemented, the work programme will facilitate the promotion of high standards amongst elected members in accordance with the Localism Act.

### **6.4 Equalities / EIA**

There are no public sector equality duties which are of relevance at this stage.

### **6.5 Implications for (or impact on) the environment**

None

### **6.6 Implications for partner organisations?**

None at this stage

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Finance: Graham Clark	Lead Accountant	Place	14/12/18	17/12/18
Legal: Julie Newman	City Solicitor and Monitoring Officer	Place	12/12/18	14/12/18
Director: Barry Hastie	Director of Finance and Corporate Services	Place	14/12/18	18/12/18
Cllr Walsh	Chair: Ethics Committee		18/12/18	18/12/18

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## Appendix 1

### Work Programme for the remainder of the Municipal year 2018/2019

Meeting no. and date	Topics	Lead officer
<b>2018/19</b>		
<b>1. 10 January 2019</b>		
	Monitoring Officer/Code of Conduct/ Members Complaints Update.	Julie Newman
	Annual Report of Committee on Standards in Public Life- update from national body usually published in August each year.	Julie Newman
	Annual review of Parish Councils ethical standards regime.	Julie Newman
	Update on Committee on Standards in Public Life's Review of Ethical Standards in Local Government	Julie Newman
	Review of Guidance for Members on Gifts and Hospitality: Proposed Changes	Julie Newman
	Work Programme 2018/19	Julie Newman
<b>2. 28 March 2019</b>		
	Monitoring Officer/Code of Conduct/ Members Complaints Update.	Julie Newman
	Officers Gifts and Hospitality -Inspection of Registers for last 6 months of 2018.	Julie Newman
	Members Gifts and Hospitality -Inspection of Registers for last 6 months of 2018.	Julie Newman
	Review of Guidance for Members on the Declaration of Interests: Proposed Changes	Julie Newman
	Code of Good Practice on Planning Matters Update	Julie Newman
	Work Programme 2019/20	Julie Newman